

Terms of reference (ToR) for the procurement of services

CONFIDENTIAL

National Consultant on Energy Policy, Economy, and Technical for Indonesia's NZE Target

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0. List of abbreviations

Bappenas	Ministry of National Development Planning
BMUV	German Federal Ministry for the Environment, Nature Conservation and Nuclear Safety
BMWK	German Federal Ministry for the Economy and Climate
BMZ	German Federal Ministry for Economic Cooperation and Development
CASE	Clean, Affordable and Secure Energy for Southeast Asia
Energy Hub	Green Energy
ENTRI	Renewable Energy Minigrids in South-South Triangular Cooperation in Indonesia
H2uppp	International Hydrogen Ramp-Up Programme
H2PEP	Project Development Program for Green Hydrogen
IKI JET	Innovation Regions for a Just Energy Transition
MEMR	Ministry of Energy and Mineral Resources
MoF	Ministry of Finance
Mol	Ministry of Industry
NEK	Carbon Economic Value
NZE	Net Zero Emission
PERFORM	Performing Energy Transition through Fiscal Reform
PEEB COOL	Programme for the Energy Efficiency in Buildings Cool
PR	Presidential Regulation
RPJMN	National Mid Term Development Plan
RUEN	National Energy General Plan
RUED	Regional Energy General Plan
RUKN	National Electricity General Plan
RUPTL	Electricity Supply Business Plan
RE	Renewable Energy
RE2Grid	Green Energy

SETI	Sustainable Energy Transition in Indonesia
SoCool	Solar Cold Chains for a Green Economy
SNDC	Second Nationally Determined Contribution
ToRs	Terms of reference

1. Context

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations on behalf of the German Government. We work to shape a future worth living in over 120 countries around the world. In Indonesia, GIZ Energy Programme Indonesia acts as trusted partner and technical advisor to the Government of Indonesia for the transition towards a sustainable energy system.

Indonesia is pursuing a more sustainable development pathway by accelerating its energy transition as part of its climate-mitigation agenda under the Paris Agreement. Indonesia submitted its Second Nationally Determined Contribution (SNDC) in October 2025, expecting national emissions peak by 2030 and aligning climate action more explicitly with national planning documents and the long-term vision toward net-zero emissions by 2060 or sooner. Furthermore, through several energy policy document, Indonesia also put high ambition in the country's energy mix target, such as 19-23% new and renewable energy in the energy mix by 2030 and 70-72% by 2060 as stated in the National Energy Policy.

In parallel, Indonesia is strengthening its carbon regulatory framework to support NDC/SNDC implementation and low-carbon development. A key milestone is Presidential Regulation (PR) No. 110 Year 2025 on the Implementation of Carbon Economic Value Instruments and National Greenhouse Gas Emission Control, which replaces PR No. 98/2021 and establishes the overarching framework for carbon pricing, including carbon trading, carbon levies, and other carbon economic value (NEK) instruments across priority sectors.

To help translate these targets into implementable policies and investment pipelines, particularly in renewable energy deployment, GIZ Indonesia, through its Energy Programme, provides technical assistance and capacity development to key government counterparts such as the Ministry of National Development Planning (Bappenas), the Ministry of Energy and Mineral Resources (MEMR), and Ministry of Finance (MoF), and Ministry of Industry (MoI). This includes support to strengthen the enabling regulatory environment and power-system readiness for renewable energy (RE), including cooperation with MEMR and PLN, as well as policy dialogue and analytical inputs on transition-related instruments, including areas linked to fiscal policy and carbon pricing.

The Energy Transition Cluster of GIZ Indonesia works across five thematic areas:

- Power system transformation
- Sustainable energy finance
- Industry decarbonisation
- Island energy solutions
- Just Energy Transition

Across the Energy Programme, GIZ provides policy advice, technical support on the five thematic areas, conducts dialogues and awareness raising for the energy transition, and fosters private sector cooperation and innovation, by strengthening institutional and human capacities of partners and target stakeholders.

Under the umbrella of the Energy Programme, GIZ is implementing numerous of projects in Indonesia, financed by the German Federal Ministry for Economic Cooperation and Development (BMZ) as well as the International Climate Initiative under the German Federal Ministry for the Environment, Nature Conservation and Nuclear Safety (BMUV) and the German Federal Ministry for the Economy and Climate (BMWK).

The Energy Programme includes projects that support the overall objectives of supporting Indonesia's to achieve its sustainable energy targets. Overall, the Energy Programme Portfolio includes:

- Green Energy (RE2Grid)
- Green Energy (Energy Hub)
- Clean, Affordable and Secure Energy for Southeast Asia (CASE)
- Sustainable Energy Transition for Indonesia (SETI)
- Solar Cold Chains for a Green Economy (SoCool)
- RE2Cool
- Renewable Energy Minigrids in South-South Triangular Cooperation in Indonesia (ENTRI)
- Performing Energy Transition through Fiscal Reform (PERFORM)
- Programme for the Energy Efficiency in Buildings Cool (PEEB COOL)
- International Hydrogen Ramp-Up Programme (H2uppp)
- Project Development Program for Green Hydrogen (H2PEP)
- IKI JET
- Other project under Energy Transition Cluster

Government of Indonesia is currently preparing and updating new policies and regulations to support the achievement of Net Zero Emission (NZE) 2060 or sooner. New and Renewable Energy Law (NRE Law) and National Energy Policy play prominent role in ensuring direction of NRE development in Indonesia.

On the strategic level, Government of Indonesia has enacted the longer-term national development plan (RPJPN) 2025 – 2045 under Law No. 59 Year 2024. It carries out Visi Indonesia Emas 2045, emphasizing on Sovereign, Advanced, and Sustainable Indonesian Archipelago. The RPJPN is then translated into 5-year planning document as National Mid Term Development Plan (RPJMN). The RPJMN is then being translated into Strategic Plan (RENSTRA) document by technical ministries. It elaborates, among others, vision and mission, ministry' strategic plan, institutional and policy framework and performance matrix and its budget allocation.

At the regional level, the central and regional governments then should prepare towards the establishment of decarbonization target, which should be reflected in the National Energy General Plan (RUEN), Regional Energy General Plan (RUED), National Electricity General Plan (RUKN), and Electricity Supply Business Plan (RUPTL).

It is expected that those policy and regulations development will maximize investment opportunities for NRE in Indonesia.

2. Tasks to be performed by the contractor

The contractor will primarily support the implementation of projects in GIZ Indonesia, including, but not limited to, the Energy Transition Cluster and the ASEAN Cluster, but may also provide support for the implementation of other projects in other countries in Asia. The main activities outlined in this ToR provide guidelines for the activities envisaged; however, the consultant is expected to appropriately adjust the work plan based on what emerges during the course of the assignments, in consultation with GIZ.

Generally, the contractor will be required to support specific assignments requested by projects of the GIZ Energy Transition Cluster and potentially may be asked to support assignments requested by projects from other countries in Asia on related topics. The Work Packages

(WPs) below describe the breadth of expertise that the GIZ expects it might need to request, but the details of specific assignments or Optional WPs will be further defined in formal Requests for Service (following the form of Annex I).

The contractor shall provide short-term experts for the individual tasks, report according to the conditions of GIZ, facilitate logistics and assure high-quality deliverables (see details below). The consultant must demonstrate adequate technical knowledge and experience. The consultant team must be capable of responding to changes flexibly and is expected to promote change processes jointly with the GIZ team.

The contractor is requested to provide in-depth knowledge and expertise in the following Work Package topics currently foreseen and is expected to deliver services in the following areas of action. Implementation of any Work Package may also require the provision of appropriate audio/visual information for use in GIZ communications and knowledge products. Currently, a more detailed description of tasks and allocation of expert days to the topics and tasks is not possible. The individual tasks for all Work Packages will be defined in specific Requests for Service (see Annex I).

After signing the contract, individual activity-based ToR will be agreed upon between GIZ and the contractor. The brief inception report to be drafted by the consultant details how many expert days are required to deliver the ToR. GIZ and the contractor will agree on the deliverables (such as reports, on-site visits, meeting notes, photos), and expert days before commencing an activity. Expert days cannot be added by the contractor without prior written approval of GIZ, and only if the scope of work increases. Every activity ends with a final report drawn up in two versions: public (without raw/confidential data) and non-public (GIZ-internal).

Objective of this assignment:

The main objective is focused on the achievement of policy, technical, and economic outputs within the 5 (five) thematic pillars under Energy Programme Indonesia and ASEAN.

The exemplary topics of 5 (five) thematic pillars are elaborated below:

Thematic Pillars (TP)	Exemplary topics (includes, but not limited to)
TP 1 Power System Transformation	• National umbrella policy and planning related to energy/electricity sector, such as National Energy Policy, National General Energy Plan (RUEN), National Electricity General Plan (RUKN), and other ministerial strategic documents on energy sector • RE grid integration policies, regulations or laws; grid interconnectors with neighboring countries. • Battery procurement, demand-side flexibility, grids as a flexibility option for RE integration; dispatchable renewables, curtailment of wind and solar, etc. • Electricity market design, dispatch of renewable

TP 2: Sustainable energy finance	• Carbon markets and carbon market design, carbon credits, carbon allowances and carbon pricing mechanism • Climate finance • Fiscal measures to support energy transition (tariff and subsidy reform, public budget alignment for ET) • Bankability criteria for solar PV and other renewable energy projects • Innovative options for sustainable energy transition finance in industry & built environment (e.g., pool of funds for solar PV incentives, revolving funds for EE, energy savings insurance for EE) • Finance instruments for RE and EE financing and their optimisation, with a focus on Solar PV incentives through blended financing • Geothermal energy investment • Finance instruments for RE in remote areas and islands
TP3 Industry decarbonisation	• Integrating innovative RE technologies into strategic planning for fisheries • Policy window mapping of RE and EE on industry and built environment • Energy efficiency and energy management regulation and policies
TP4 Island energy solutions	• Policy and regulation to support innovative RE technology implementation • Innovative financing for rural electrification • Rural electricity policy and regulation in Indonesia
TP5 Just energy transition	• Assessment of PLN tender process for renewable project procurement • Revision of the Comprehensive Investment Policy Plan (CIPP) • Policy and regulation related to the development of low-carbon fuels, e.g., biomass, biogas, biomethane, green hydrogen • Just energy transition frameworks, indicators, and regional plans

The contractor is responsible for providing the following services, but not limited to:

- Providing advisory and recommendations related to policy, technical, and/or economy components corresponding to the 5 (five) thematic pillars
- Providing technical review of existing study/report findings and analysis

- Writing/developing technical/strategic documents towards the achievement of net zero emission (NZE) targets in 2060 or sooner
- Working closely with other GIZ consultants (national and/or international) separately procured by GIZ in preparing the deliverables
- Act as key resource person during the activity's implementation, e.g. actively participate in internal coordination meetings/workshops/focus group discussions with GIZ, ministerial partners, and relevant stakeholders, prepare presentation's material on the activity result and presenting it to GIZ, ministerial partners, and relevant stakeholders.
- Supporting capacity development activities with ministerial partners and relevant stakeholders, for example preparing modules/training materials, key speaker in series of training/workshops, Focus Group Discussion (FGD), delegation visits.

Technical expertise is required to deliver the following work packages:

Work Package (WP)	• <u>Exemplary Activities:</u> To provide further details on the actual activities to be requested during the implementation of the project, please find below a list of exemplary activities. This list is neither exhaustive nor can be guaranteed that all these activities will be implemented. The consultant will be required to provide the following on below mentioned topics, but <u>not limited to:</u>
WP 1: Fostering Indonesia energy transition in 5 (five) thematic pillars through policy, technical, and economic study. Provision of policy/technical strategic documents, e.g., guidelines, and ministerial strategic documents.	• Review of technical study or existing / proposed regulations/law/policies • Provision of recommendations on policies/regulations/laws according to study/report findings and analysis • Development of policy papers for in and external audiences • Writing of reports for in and external audiences • Acting as key resource person during activity implementation including internal meetings with relevant stakeholders and other consultants, study dissemination/FGD/seminar.
WP2: Strengthening capacity of stakeholders in energy sectors, including key ministerial partners, private sectors, and other relevant stakeholders	• Develop training materials/presentation for training/workshop/focus group discussion • Act as a key resource person during delegation trip/training/seminar/focus group discussion on the agreed topic related to e.g., energy regulation and market operation • Preparation of knowledge products (reports, presentations, factsheets, etc.)

Certain milestones, as laid out in the table below, are to be achieved during the contract term:

Milestones/process steps/partial services	Deadline
Support reviews on RE, EE, and carbon regulatory/technical/economics/financing topics as mentioned above	December 2026
Provide training/webinar/workshops materials regarding RE, EE, and carbon regulatory/technical/economics/financing framework	June 2027
Provide analysis and recommendations on the possible RE, EE, and carbon regulatory/technical/economics/financing topics as mentioned above	January 2028
Act as a resource person for stakeholder engagement related to the topics mentioned above	August 2028

Period of assignment: from 28.09.2026 until 30.09.2028.

3. Concept

In the tender, the tenderer is required to show *how* the objectives defined in Chapter 2 (Tasks to be performed) are to be achieved, if applicable under consideration of further method-related requirements (technical-methodological concept). In addition, the tenderer must describe the project management system for service provision.

Note: The numbers in parentheses correspond to the lines of the technical assessment grid.

Technical-methodological concept

Strategy (1.1): The tenderer is required to consider the tasks to be performed with reference to the objectives of the services put out to tender (see Chapter 1 Context) (1.1.1). Following this, the tenderer presents and justifies the explicit strategy with which it intends to provide the services for which it is responsible (see Chapter 2 Tasks to be performed) (1.1.2).

The tenderer is required to present the actors relevant for the services for which it is responsible and describe the **cooperation (1.2)** with them.

The tenderer is required to describe the key **processes** for the services for which it is responsible and create an **operational plan** or schedule (1.4.1) that describes how the services according to Chapter 2 (Tasks to be performed by the contractor) are to be provided. In particular, the tenderer is required to describe the necessary work steps and, if applicable, take account of the milestones and **contributions** of other actors (partner contributions) in accordance with Chapter 2 (Tasks to be performed) (1.4.2).

Project management of the contractor (1.6)

The tenderer is required to explain its approach for coordination with the GIZ project. In particular, the project management requirements specified in Chapter 2 (Tasks to be performed by the contractor) must be explained in detail (1.6.1).

Further requirements (1.7)

The tenderer is required to describe its experience with previous assignments related to policy and regulation preparation and development on power and (renewable) energy, including carbon related projects. It is expected that the contractor has extensive experience working with energy regulator, state electricity company and its subsidiaries. For the submission of the bid, the tenderer shall specify which experiences the experts have.

4. Personnel concept

The tenderer is required to provide personnel who are suited to filling the positions described, on the basis of their CVs (see Chapter 7), the range of tasks involved and the required qualifications.

The team of legal experts will consist of the following:

- Expert 1 as Team Leader
- Key Expert 1 (Policy Expert)
- Key Expert 2 (Economy Expert)
- Key Expert 3 (Technical Expert on Renewable Energy)
- Key Expert 4 (Technical Expert on Energy Efficiency)
- Key Expert 5 (Carbon Policy & Market Expert)
- Junior expert pool (2 persons)
- Senior expert pool (3 persons)

The below specified qualifications represent the requirements to reach the maximum number of points in the technical assessment.

Team leader

Tasks of the team leader are, but not limited to:

- Act as the lead technical expert and key resource person for all project activities
- Take overall responsibility for the contractor's advisory packages, ensuring quality and timely delivery
- Coordinate and maintain effective communication with GIZ, partners and other stakeholders involved in the project
- Manage personnel, identify the need for short-term assignments within the available budget, and plan, steer, and support local and international short-term experts
- Provide regular reporting in accordance with the agreed deadlines
- Develop a conceptual framework of the project in consultation with GIZ

Qualifications of the team leader

- Education/training (2.1.1): Master's degree in engineering, policy, economy, business, management, or comparable
- Language (2.1.2): C2-level language proficiency in English and Bahasa Indonesia
- General professional experience (2.1.3): 20 years of professional experience in energy or renewable energy sector
- Specific professional experience (2.1.4): 15 years of experience in energy and power system planning and operation, or energy policy, or energy economics and financing, or energy project development

- Leadership/management experience (2.1.5): 10 years of management/leadership experience as project team leader or manager in a company
- Development cooperation (DC) experience (2.1.7): 2 (two) year with DC projects
- Other (2.1.8): 10 (ten) publications (e.g., journal, proceeding, policy brief, book chapter) on energy, renewable energy, power system planning and operation with consideration of renewable energy.

Key Expert 1 (Policy Expert)

Tasks of key expert 1:

- Overall responsibility for policy advisory services, including but not limited to energy policy, renewable energy, energy efficiency, industrial policy, and carbon-related regulations, etc.

Qualifications of key expert 1:

- Education/training (2.2.1): Master's degree in law (L.L.M), public policy, public administration
- Language (2.2.2): C2 -level language proficiency in English and Bahasa Indonesia
- General professional experience (2.2.3): 10 years of professional experience in the policy and regulation of energy transition and sustainability
- Specific professional experience (2.2.4): 6 years in renewable energy in electricity sector, energy efficiency, tax incentive policy for renewable energy, carbon pricing instruments i.e. emission trading systems, carbon taxes, and carbon crediting
- Other (2.2.8): Affiliated as a council of experts in 2 (two) Indonesian association which relevant to the assignment, e.g., Indonesian Renewable Energy Society, Indonesian Electricity Society (MKI), Indonesian Energy Conservation and Efficiency Society (MASKEEI), etc.

Key expert 2 (Economy Expert)

Tasks of key expert 2

- Overall responsibility for the advisory within economy scope, including but not limited to area with focus in energy economy, macro economy, energy finance, sustainable finance, financial modelling, carbon, etc.

Qualifications of key expert 2

- Education/training (2.3.1): Master's degree in economics
- Language (2.3.2): C2 -level language proficiency in English and Bahasa Indonesia
- General professional experience (2.3.3): 10 years of professional experience in economics (macro-fiscal policy, energy market design) and/or project finance
- Specific professional experience (2.3.4): 6 years in energy, renewable energy, oil and gas, mining, industry, power sector specifically within economy and financial aspects , power market regulation (or network economics), fiscal policy & carbon pricing design,

Key expert 3 (Technical Expert on Renewable Energy)

Tasks of key expert 3

- Overall responsibility for the advisory within technical scope, including but not limited to area with focus in power system and technology, renewable energy system and technology, hydrogen system and technology, energy production and utilisation, industry process, energy management system, carbon, etc.

Qualifications of key expert 3

- Education/training (2.4.1): Master's degree in engineering
- Language (2.4.2): C2 -level language proficiency in English and Bahasa Indonesia
- General professional experience (2.4.3): 10 years of professional experience in energy and renewable energy sector
- Specific professional experience (2.4.4): 5 years in generation (energy) expansion, planning, interconnection system
- Other (2.4.8): 10 (ten) work experiences on power system planning and operation with consideration of (variable) RE, electricity tariff adjustment, and RE procurement with PT PLN (Persero)

Key expert 4 (Technical Expert on Energy Efficiency)

Tasks of key expert 4

- Overall responsibility for the advisory within technical scope, including but not limited to areas with a focus on energy management, energy auditing and optimization, industrial process efficiency, building energy efficiency, cooling systems, HVAC and thermal systems, sustainable refrigerants, carbon footprint reduction, etc.

Qualifications of key expert 4

- Education/training (2.5.1): Master's degree in engineering
- Language (2.5.2): C2 -level language proficiency in English and Bahasa Indonesia
- General professional experience (2.5.3): 10 years of professional experience in energy and renewable energy sector
- Specific professional experience (2.5.4): 5 years in energy efficiency planning and implementation, cooling system optimization, HVAC and refrigeration systems, demand-side energy management
- Other (2.5.8): 10 (ten) work experiences in energy efficiency and cooling systems assessment in industries and built environment

Key expert 5 (Carbon Policy and Market Expert)

Tasks of key expert 5

- Overall responsibility for the advisory within policy and technical scope related to carbon, including but not limited to carbon pricing instruments, carbon markets, emission trading system, carbon offset mechanism, MRV, carbon accounting, sectoral decarbonisation, and development of carbon-related policies and regulations in Indonesia e.g. Renewable Energy Certificate, etc.

Qualifications of key expert 5

- Education/training (2.6.1): Master's degree in environmental policy, climate change, economics, engineering, law, or related field
- Language (2.6.2): C2 -level language proficiency in English and Bahasa Indonesia
- General professional experience (2.6.3): 10 years of professional experience in climate change, carbon, energy, environment, or related sector
- Specific professional experience (2.6.4): 5 years of experience in carbon policy, carbon markets, emission trading system, carbon registry, carbon accounting, MRV, V&V, or development of climate-related regulations
- Other (2.6.8): 5 (five) work experiences on carbon policy and regulatory development, carbon market/ETS design, MRV and carbon accounting, or climate policy advisory in Indonesia

Soft skills of team members

In addition to their specialist qualifications, the following qualifications are required of team members:

- Team skills
- Initiative
- Communication skills
- Socio-cultural skills
- Efficient, partner- and client-focused working methods
- Interdisciplinary thinking

Short-term expert pool 1 (2 junior experts)

For the technical assessment, an average of the qualifications of all specified members of the expert pool is calculated. Please send a CV for each pool member (see below Chapter 7 Requirements on the format of the bid) for the assessment. The short-term expert pool will remain unnamed (n.n.), and eligibility will depend on the fulfilment of the below criteria.

Tasks of the short-term expert pool 1

- The short-term expert pool consists of junior members, on-demand basis. The tenderer shall propose experts aside from the Key Experts which are relevant to the tasks in Chapter 2.
- The short-term expert pool will be assigned tasks relevant to the abovementioned 5 (five) thematic pillars, including carbon-related topics

Qualifications of the junior short-term expert pool (serves as the minimum qualifications)

- Education/training (2.7.1): Bachelor's degree in one of these following majors, e.g., engineering, geophysics, sustainable energy management economics, law
- Language (2.7.2): C2-level language proficiency in Indonesian and B2-level language proficiency in English
- General professional experience (2.7.3): 2 years of professional experience in one of these following topics, e.g., policy, technical, economic which is relevant to abovementioned 5 (five) thematic pillars, including carbon-related topics

Short-term expert pool 2 (3 senior experts)

For the technical assessment, an average of the qualifications of all specified members of the expert pool is calculated. Please send a CV for each pool member (see below Chapter 7 Requirements on the format of the bid) for the assessment. The short-term expert pool will remain unnamed (n.n.), and eligibility will depend on the fulfilment of the below criteria.

Tasks of the short-term expert pool 2

- The short-term expert pool consists of senior expert members, on-demand basis. The tenderer shall propose experts aside from the Key Experts which are relevant to the tasks in Chapter 2.
- The short-term expert pool will be assigned tasks relevant to the abovementioned 5 (five) thematic pillars, including carbon-related topics

Qualifications of the senior short-term expert pool (serves as the minimum qualifications)

- Education/training (2.8.1): Master's degree in one of these following majors, e.g., engineering, geophysics, sustainable energy management economics, law
- Language (2.8.2): C2-level language proficiency in Indonesian and B2-level language proficiency in English
- General professional experience (2.8.3): 5 years of professional experience in one of these following topics, e.g., policy, technical, economic which is relevant to abovementioned 5 (five) thematic pillars, including carbon-related topics

5. Costing requirements

Assignment of personnel and travel expenses

Per diem allowances are reimbursed as a lump sum up to the maximum amounts permissible by GIZ. Accommodation allowances are reimbursed as detailed in the specification of inputs below.

With special justification, additional accommodation costs up to a reasonable amount can be reimbursed against evidence.

All business travel must be agreed in advance by the officer responsible for the project

Sustainability aspects for travel

GIZ has undertaken an obligation to reduce greenhouse gas emissions (CO₂ emissions) caused by travel. When preparing your tender, please incorporate options for reducing emissions, such as selecting the lowest-emission booking class (economy) and using means of transport, airlines and flight routes with a higher CO₂ efficiency. For short distances, travel by train (second class) or e-mobility should be the preferred option.

CO₂ emissions caused by air travel must be offset. GIZ specifies a budget for this, through which the carbon offsets can be settled against evidence.

Specification of inputs

Fee days	Number of experts	Number of days per expert	Total	Comments
Team Leader	1	40	40	Timesheet is required
Key Expert 1- Policy Expert	1	60	60	Timesheet is required
Key Expert 2- Economy Expert)	1	60	60	Timesheet is required
Key Expert 3- Renewable Energy	1	50	50	Timesheet is required
Key Expert 4- Energy Efficiency	1	50	50	Timesheet is required
Key Expert 5- Carbon Policy & Market Expert	1	60	60	Timesheet is required
Short-term expert pool 1 (2 junior experts)	2	35	70	Timesheet is required
Short-term expert pool 2 (3 senior experts)	3	35	105	Timesheet is required
Travel expenses	Quantity	Number per expert	Total	Comments
Per-diem allowance in place of assignment	IDR 430.000	12	IDR 5.160.000	Lumpsum, against proof of performance and based on GIZ Travel regulation
Overnight allowance in place of assignment	IDR 1.500.000	8 Nights	IDR 12.000.000	Against evidence
Fixed travel budget (airfares, ground/ local transport, train, vehicle, etc.)	IDR 6.500.000	4	IDR 26.000.000	Against evidence Based on actual trip. Travel within Indonesia (destination will be determined later)
CO ₂ compensation for air travel	IDR 1.000.000	4	IDR 4.000.000	A fixed budget of IDR 4.000.000 is earmarked for settling carbon offsets against evidence.
Other costs	Number	Price	Total	Comments
Flexible remuneration	1	IDR 300.000.000	IDR 300.000.000	Use of the flexible remuneration item requires prior written approval from GIZ.

6. Requirements on the format of the tender

The structure of the tender must correspond to the structure of the ToR. In particular, the detailed structure of the concept (Chapter 3) should be organised in accordance with the positively weighted criteria in the assessment grid (not with zero). The tender must be legible (font size 11 or larger) and clearly formulated. It must be drawn up in English.

The complete tender must not exceed 10 pages (excluding CVs). If one of the maximum page lengths is exceeded, the content appearing after the cut-off point will not be included in the assessment. External content (e.g. links to websites) will also not be considered.

The CVs of the personnel proposed in accordance with Chapter 4 of the ToRs must be submitted using the format specified in the terms and conditions for application. The CVs shall not exceed 4 pages each. They must clearly show the position and job the proposed person held in the reference project and for how long. The CVs must be submitted in English.

Please calculate your financial tender based exactly on the parameters specified in Chapter 5 Quantitative requirements. The contractor is not contractually entitled to use up the days, trips, workshops or budgets in full. The number of days, trips and workshops and the budgets will be contractually agreed as maximum limits. The specifications for pricing are defined in the price schedule.
